

WINDERMERE OAKS POA

Application for Architectural Control Committee Approval

What projects need to be submitted to the ACC?

All improvements, including, but not limited to, home additions, exterior lighting, exterior walls, fencing and fence relocation, site walls, trash enclosures, color changes to the exterior paint, basketball goals, playscapes, decks and arbors, swimming pools and hot tubs, hardscape improvements and exterior alterations, solar panels and rainwater harvesting and barrels. Landscape improvements such as trees, flowers, shrubs, and general landscaping which do not alter the architectural conformity and harmony of the neighborhood do not need to be approved.

Steps for Consideration

Please complete this application and submit with two (2) sets of your plans and specifications along with a completed exterior color board (2'x2') for the proposed improvement, and a color photocopy with description of all exterior light fixtures to be used. No additions, modifications or removal of any improvement shall be made upon any lot without prior written approval of the ACC.

What must be included with each submittal?

Plans and specifications are defined as any and all documents designed to guide or control the construction, erection or maintenance of any improvement, including but not limited to, those indicating location, size, shape, configuration, materials, site plans, excavation and grading plans, foundation plans, drainage plans, fencing plans, elevation drawings, floor plans, specifications on all building products and construction techniques, samples of exterior colors, plans for utility services, and all other documentation or information relevant to such Improvement.

A completed application, along with plans and specifications, should be emailed (in PDF files) to info@camanagers.com. Once these items are received, you will be contacted by an Architectural Control Committee member to schedule a date, time, and location to submit all required items, including but not limited to color boards (2'x2'), material samples, paint swatches, and hard copies of all items previously emailed.

A check in the amount of \$1000 for a \$500 Road Use Fee and a \$500 Plan Review Fee (on new construction only), must be mailed to and received by the Windermere Oaks POA, at PO Box 92649, Austin, TX 78709, prior to the application being reviewed. Note 'Road Use and Plan Review Fees' and the proposed improvement address on the check.

SPECIFIC NOTES ABOUT YOUR SUBMISSION:

1. Show the location (with measurements noted), dimensions, and elevations of all existing and proposed improvements.
2. Existing and finished grades shall be shown on lot corners and at corners of proposed improvements. Lot drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the lot contour is possible due to the construction of the improvement.
3. Location of the grinder pump.
4. Location of propane tank (if proposed), showing site location, either buried or proposed screening.
5. The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination, including location and method, utility connections and fire protection systems.

6. This form must be completed and signed by the owner of the lot.

Please indicate the type of improvement for which you are requesting approval.

- | | |
|---|--|
| <input type="checkbox"/> Fence/Fence Modification | <input type="checkbox"/> New Home Construction |
| <input type="checkbox"/> Alteration of existing improvement | <input type="checkbox"/> Removal of existing improvement |
| <input type="checkbox"/> Deck or Arbor | <input type="checkbox"/> Swimming Pool or Hot Tub |
| <input type="checkbox"/> Exterior Lighting | <input type="checkbox"/> Playscape |
| <input type="checkbox"/> Basketball Goal | <input type="checkbox"/> Waterfall or Pond |
| <input type="checkbox"/> Exterior Color Change | <input type="checkbox"/> Rain Harvesting or Barrels |
| <input type="checkbox"/> Solar Panels | <input type="checkbox"/> Other _____ |

Description of Improvement:

Estimated Time of Completion

Owner Name

Address of Proposed Improvement

Owner Mailing address (if different)

Builder Name (if applicable)

Owner Mobile Phone

Builder Mobile Phone

Owner Email Address

Builder Email Address

Owner Signature

Fees

A Road Use Fee of \$500 and a Plan Review Fee of \$500 (total fee amount is \$1000 per new home application) is required for plan submission and application review of major projects. The original check must accompany a copy of the application and be mailed to Windermere Oaks POA, PO Box 92649, Austin, TX 78709. Note 'Road Use and Plan Review Fees' and the improvement **address** on the payment.

Responsibility for the Neighborhood Roadways

Any roads damaged during construction of this project shall be repaired at the Owners expense, prior to occupancy.